

Daniel Morgan District Advancement Committee

Procedures for Appearing Before the Eagle Board

(Revised for Board meetings beginning in January of 2023)

- **When**

- The Eagle Board meets at 7:00 pm on the 2nd Tuesday of every month for Eagle Boards of Review and Eagle Project Proposal Reviews.
- If there are too many Scouts to be seen on one evening, the Board will continue on the Thursday following the 2nd Tuesday.

- **Where**

- Tuesday meetings will be at the First Presbyterian Church Family Life Center on Chestnut Street in Spartanburg, SC. Please use the covered entrance on the lower level.
- Thursday meetings will be at a location to be announced.

- **Scheduling**

- To schedule an appearance, your original paperwork must be turned in to Trina Stapleton at the Council office by noon on the first business day of the month you wish to appear.
- **An email address for the Scout's parent or guardian must be legibly written at the top of the Contact Information page. *(This is to comply with BSA youth protection guidelines.)***
- Incomplete, illegible or out of date forms will not be accepted. You will be asked to resubmit the paperwork for scheduling at a future date.
- Confirmation of receipt including scheduled date of Board will be emailed as the paperwork is picked up from the Council office by the Eagle Board Chair.
- The time schedule for the Board will be emailed on the Sunday before the Board.

- **Paperwork Needed**

- The current version of forms must be used. (See links, below.) Unless otherwise instructed, the version of the Project Workbook used for Project Proposal Review should be used throughout the process.
- For his **Project Proposal Review**, the Scout should include the sections of the workbook titled "Eagle Scout Service Project Proposal" (completed and signed by the Scout, Beneficiary, Unit Leader and Unit Committee) and "Eagle Scout Service Project Final Plan" (to be discussed.) Drawings / plans are helpful in determining the scope of the project.
- For his **Eagle Rank Board of Review**, The Scout should include the complete Project Workbook (Proposal, Plan and Report sections), Eagle Scout Rank Application, and his statement of *"ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service."* In addition, he should request letters of recommendation from his references to be sent directly to the Eagle Board. *(See letter given to Scout at Project Proposal approval.)*

- Photographs are useful but not required in both the Project Proposal Review and Eagle Board of Review.
- Please do not use page protector sheets. (Except possibly for photographs.)

- **Who Attends**

- The Scout is required to attend both the Project Proposal Review and the Eagle Rank Board of Review. He should be prepared to take notes during the Project Proposal Review.
- The Unit Leader or their designee is expected to attend and discuss the Scout with the Board, then introduce him to the board. He or she is encouraged to stay and observe.
- The Scout's parents/guardians are also encouraged to attend for moral support and may observe the Project Proposal Review. They may also be present in the building for the Eagle Board of Review, but should not be in the same room as the board.

- **What is Expected**

- The Scout should be in full field uniform. (No Order of the Arrow sash.)
- The Scout should have read and become familiar with all parts of the forms.
- All forms should be fully completed and signed.
 - For his **Project Proposal Review**, this means
 - The "Eagle Scout Service Project Proposal." The "Eagle Scout Service Project Final Plan" may be partially completed and will be discussed during the review.
 - All signees should read and understand what they are signing on Proposal Page E:
 - The Scout – Candidate's Promise.
 - The Unit Leader Approval.
 - The Unit Committee Approval.
 - The Beneficiary Approval – including the check box.
 - For his **Eagle Rank Board of Review**, this means
 - The completed "Eagle Scout Rank Application" including:
 - All references and their full contact information.
 - All dates requested.
 - These signatures:
 - Certification by Applicant.
 - Unit Approval by Unit Leader.
 - Unit Approval by Unit Committee Chair.
 - The completed "Eagle Scout Service Project Workbook" including signatures on Project Report Page C:
 - The Scout – Candidate's Promise.
 - The Beneficiary Completion Approval.
 - The Unit Leader Completion Approval.

- During the Project Proposal Review, the Scout should be prepared to discuss:
 - His beneficiary, including how and why he chose them, what they provide to the community and what his project will do to help them.
 - The “Five Tests of an Acceptable Eagle Scout Service Project.”
(See Proposal Page A of the project workbook.)
- During the Eagle Rank Board of Review,
 - The Scout will recite the Scout Law, Oath, Motto and Slogan and should be prepared to discuss what they mean to him.
 - He should be prepared to discuss any aspect of his scouting experience.
 - He should be prepared to discuss and defend all aspects of his Eagle Service Project.
 - He should be prepared to discuss his future plans both in scouting and other aspects of his life.

- **Requirement 2 – Recommendations**

- Recommendations are required and should be from adults. Those from religious, educational, employer (if any), and the two others should NOT be from family members, Scoutmasters or other troop leaders.
- Letters from Parents / Guardians are not needed.
- Letters from all others are confidential and should not be given to the Scout or Unit Leader, but should be sent directly to the Eagle Board at this address:

Daniel Morgan District Eagle Board
Attn: Coby Alexander
420 South Church Street
Spartanburg, SC 29306

- **Fundraising**

- No fundraising may be started before the successful completion of the Project Proposal Review.
- The “Eagle Scout Service Project Fundraising Application” must be completed and approved by the Council if \$500 or more is expected to be raised.
 - This may be done after the Project Proposal Review, but must be done before any funds are solicited.
 - Money provided by the Scout and his family, or the beneficiary, do not count towards the \$500.
 - Donations in kind and discounts do not count towards the \$500.

Always Current Resources

- The Eagle Project Workbook and Eagle Application may be found at:
<https://www.scouting.org/programs/scouts-bsa/advancement-and-awards/eagle-scout-workbook/>
- The Eagle Application may be found at:
https://filestore.scouting.org/filestore/pdf/512-728_WB_fillable.pdf
- Guide to Advancement – Especially Sections 8 and 9.
<https://filestore.scouting.org/filestore/pdf/33088.pdf>
- Guide to Safe Scouting
<https://www.scouting.org/health-and-safety/gss/>

Particular attention should be paid to:

- Service Project Safety Planning guidelines
<https://filestore.scouting.org/filestore/healthsafety/pdf/680-027.pdf>
- Age Guidelines for tool use and work at elevations or excavations
<https://filestore.scouting.org/filestore/healthsafety/pdf/680-028.pdf>

- **Questions?**

Coby Alexander

Daniel Morgan District Eagle Board Chair

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- (864) 590-3557

Trina Stapleton

Council Registrar

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